

Guidelines for Candidates who are eligible for Access Arrangements during GCSE, GCE, Entry Level and Functional Skills Assessments

This information sheet is for students who are allowed access arrangements in General and Vocational Qualifications. Here are some guidelines which will help you to use your access arrangement.

Prompters, you may be allowed an adult to prompt you if you lose concentration

To keep you focused on the paper an adult, possibly the invigilator, will attract your attention by:

tapping:

- the table
- your arm

saying:

- your name
- “focus on the question”
- “there are x minutes left”

showing you:

- a flashcard with the above instructions on

The prompter cannot:

- speak to you, except to say your name or one of the above instructions
- advise you on which questions to choose
- tell you in which order to do the questions

Please remember that

the teachers at your school or college must make sure that you are not given an unfair advantage over other students by being allowed an access arrangement. The rules are strict, and if you or a member of staff are found to be breaking the rules you may lose marks in your assessments.

If you have any questions about access arrangements, you should discuss them with the member of staff who gave you this sheet.