

# First Aid and Welfare Officer Person Specification



Attributes	Essential	Desirable	How Identified
<b>Qualifications</b>	To have G.C.S.E. standard grade C or equivalent in English & Maths.	Full First Aid at Work	Interview Application
<b>Job related Experience and Skills</b>	To have good IT skills including Microsoft Outlook, Word and Excel. Experience of working with young people. To work accurately and pay meticulous attention to detail.	To have working knowledge/experience of: SIMS.net. Experience of providing first aid for injuries and illness. Experience of working in a school environment.	Interview Application
<b>Person(al) Skills</b>	To be calm in emergency situations. To maintain confidentiality at all times. To deal with sensitive matters relating to young people. Ability to show empathy and understanding to the needs of young people. To be able to work as a member of a team or individually. Good communication skills. Ability to work with students. To be efficient and able to manage your work schedule. To be innovative. To have a good sense of humour.	Understanding of Data Protection	Interview Application
<b>Safeguarding</b>	Able to demonstrate an understanding of safeguarding	Have an understanding of and be able to demonstrate a commitment to Equal Opportunities and Diversity	Interview Application

**All appointments at Priestnall School are subject to the receipt of successful references, medical questionnaire and enhanced DBS**